

COA Commission on Opticianry Accreditation

FACULTY QUESTIONNAIRE

Institution: _____ Date: _____

Program: _____

YES NO

- ___ ___ 1. Has the institution established policies governing academic preparation and experience for faculty?
- ___ ___ 2. Does the institution/program provide for continued education of faculty to develop and maintain professional competency?
- ___ ___ 3. Is there an existing method of faculty evaluation?
- ___ ___ 4. Is there appropriate communication between faculty and the advisory committee?
- ___ ___ 5. Are classrooms conducive to learning with adequate space, desks and creature comforts?
- ___ ___ 6. Is sufficient faculty office space available?
- ___ ___ 7. Are laboratory facilities and equipment sufficient for student use to achieve learning objectives?
- ___ ___ 8. Is adequate laboratory supervision available?
- ___ ___ 9. Does the library contain up-to-date texts, references and periodicals?
- ___ ___ 10. Is a list of ophthalmic library materials available to faculty and students?
- ___ ___ 11. Is there a library acquisitions policy?
- ___ ___ 12. Is the clinical practicum integrated effectively into the curriculum?
- ___ ___ 13. Is supervision by the faculty or qualified opticians of the clinical practicum provided?
- ___ ___ 14. Do the program director and faculty participate in the budget preparation?
- ___ ___ 15. Are students withdrawal and refund policies and procedures made known to students?
- ___ ___ 16. Do clearly stated objectives guide the design of the curriculum?
- ___ ___ 17. Is the curriculum presented in appropriate sequence?
- ___ ___ 18. Are course outlines and lesson plans available?
- ___ ___ 19. Are accurate course descriptions published and available to students and the public?

<continued>

YES NO

- ___ ___ 20. Is there an interval validation of curriculum content which provides for necessary curriculum changes in a responsive fashion?
- ___ ___ 21. Is curriculum validation provided through follow-up studies of graduates, including their performance on the ABO and NCLE national certification examinations and state licensure examinations if required?
- ___ ___ 22. Do findings on such follow-up studies indicate the program is achieving its own stated educational goals?
- ___ ___ 23. Are admission policies nondiscriminatory?
- ___ ___ 24. Are admission policies and procedures reviewed, evaluated and validated periodically?
- ___ ___ 25. Are academic entrance requirements clearly defined?
- ___ ___ 26. Is emergency medical care available when needed?
- ___ ___ 27. Does the faculty provide student guidance and counseling as requested or required?
- ___ ___ 28. Are policies and procedures on unfavorable actions (evaluation, disciplinary actions, dismissal) available to students?
- ___ ___ 29. Is there an institutional policy safeguarding the privacy of student records?

COMMENTS: _____

THANK YOU!